

Terms of Reference

School Improvement Team



Rick Hansen Secondary
SCHOOL OF SCIENCE & BUSINESS

1. Mandate/Purpose

Outline the primary purpose of the committee.

The primary mandate of the School Improvement Team (SIT) is to advise the principal on the development, implementation, resourcing and communication of the school improvement plan.

2. Membership

List the members of the committee and their various roles.

- David de Wit (Principal)
- Michael Hendricks (Vice Principal)
- Virinder Braich (Vice Principal)
- Ruth Hirowatari (Math department head)
- Baljeet Gill (Applied Skills department head)
- Jodi Bott (LSS/Counselling department head)
- Dennis Neufeld (English department head)
- Adam Verheyen (PE department head)
- Graham Neufeld (Social Studies department head)
- Parent Advisory Council

3. Relationships

Describe the formal or informal relationships that exist on the committee with its members.

Under the guidance of the principal, the SIT works collaboratively to support the development and implementation of the school improvement. SIT members are encouraged to report progress of the committee to their respective constituents. Committee members will collaboratively establish roles in keeping with the mandate.

4. Organization

Outline the structural details of the committee's functions.

The school plan provides the foundation for our department meetings and our staff meetings. The school plan and progress we are making toward it is a part of the monthly discussion with our instructional leaders and creates is the basis of their discussion with individual departments.

5. Decision Making

Outline how the committee will make its decisions.

The SIT has no formal authority, but will make recommendations for fulfilling its mandate on the basis of consensus.

